



For further information

If you'd like further information on Summerfield please pop in to visit or phone us on 09 415 6867. We'd love to hear from you and welcome all enquiries.

Application process

If you would like to apply for a position at Summerfield please complete the Application Form and return:

- By email to colleen@summerfield.co.nz
- By post to Administration Manager, Summerfield Early Learning Centre, PO Box 65 235, Mairangi Bay, Auckland 0754
- In person to Summerfield, 319 Rosedale Road, Albany, Auckland 0632

Once received, we will acknowledge receipt of your application and let you know what to expect next. The next step may be moving to our wait list, visiting Summerfield (if you haven't done so already) or continuing with the enrolment process.

Wait List

Due to high demand, Summerfield has a wait list for some positions. If you are placed on our Wait List we will contact you as soon as a position becomes available.

Visiting Summerfield

Depending on our availability and your requirements, we may contact you to arrange a suitable time to visit Summerfield (if you haven't done so already). We know how important it is for you to view our premises, see the programme in action and observe interactions between teachers & children before making your decision.

Enrolment procedure

If your application is successful, we will contact you to inform you that we have a position for you. At this time we will ask you to:

- Complete an Enrolment Form
- Pay the non-refundable enrolment fee of \$200 to Summerfield's bank account 12 3252 0037479 00
- Confirm dates, times and commitment to Summerfield's Orientation Visits

Orientation Visits

Prior to children starting at Summerfield we require them to participate in a number of visits with a familiar adult supporting them. Further information on our Orientation Visits is available on our website or can be discussed with the Summerfield team directly.

Invest in your child's future

At Summerfield you pay a weekly fee towards your child's early childhood education. These fees are charged 52 weeks of the year and must be paid directly into Summerfield's bank account. Fees includes: nutritious meals (morning tea, lunch, afternoon tea and late snack), sunblock, an infant diary (if applicable), book bag for children transitioning to school, and access to an online portfolio.

Investment rates as of Oct 2019	Full days (7.30am-6pm)	Part days (9am-3pm)
0-3yrs	2 full days \$150 3 full days \$225 4 full days \$300 5 full days \$325	2 part days \$136 3 part days \$204 4 part days \$272 5 part days \$305
3-5yrs (including 20 hrs funding)	3 full days \$144 4 full days \$210 5 full days \$240	N/A

Hours of operation

Summerfield's opening hours are 7.30am – 6pm, Monday to Friday, 52 weeks of the year. Summerfield closes on public holidays as specified on our Enrolment form and closes at 2pm on Christmas Eve (24 December) and New Years Eve (31 December).

Minimum Enrolment

Children aged under 3 years are required to attend a minimum of 2 days a week (subject to availability), and children aged 3 years and over are required to attend a minimum of 3 days (subject to availability). This ensures children are comfortable in the environment and get the best out of the programme.



Application Form

Child's details

Child's official surname:	Child's official given name:
Child's official middle name:	Preferred name/s (if applicable):
Child's date of birth:	Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>
Nationality:	Ethnicity:
Iwi (if applicable):	Main language spoken at home:
Child's home address :	

Parents / Guardians

Full Name:	Full Name:
Relationship to child:	Relationship to child:
Nationality:	Nationality:
Address:	Address:
Post Code:	Post Code:
Phone (Home):	Phone (Home):
Occupation:	Occupation:
Company:	Company:
Phone (Work):	Phone (Work):
Phone (Mobile):	Phone (Mobile):
Email:	Email:

Enrolment preferences

Minimum enrolment for children under 3 years is 2 days a week, and minimum enrolment for 3-5 year olds is 3 days a week.

Please indicate the days you would like your child to attend Summerfield (subject to availability):

- | | |
|------------------------------------|-----------------------------------|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Thursday |
| <input type="checkbox"/> Tuesday | <input type="checkbox"/> Friday |
| <input type="checkbox"/> Wednesday | <input type="checkbox"/> Flexible |

Please indicate when you would like your child to start at Summerfield (subject to availability):

<input type="text"/>	<input type="text"/>
Month	Year

If you would like to pick up additional days once your child is enrolled we encourage you to inform us as soon as possible. We will accommodate your requests as soon as we have availability.

Office use only:

Application received:	Start date:	Room:
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